



FACULTY OF SOCIAL AND CULTURAL SCIENCES  
COURSE OF STUDY INFORMATION LAW (LL.B.)

Haardtring 100, 64295 Darmstadt, Germany

Practical Training Coordinator  
Bärbel Baker-Hanel  
E-mail: baerbel.baker-hanel@h-da.de

Tel. ++49 / (0) 6151 / 16-38621  
Fax ++49 / (0) 6151 / 16-38620

## Practical Training Agreement

To carry out the practical training within the Bachelor of Information Law at the University of Applied Sciences – Darmstadt the following agreement is concluded between:

---

(Name of Company/Institution)

and Ms/Mr

---

(Last Name, First Name)

---

(Date of Birth)

---

(Matr. No)

---

(Address)

student of the Course of Study of Information Law in the Department of Social and Cultural Sciences at the University of Applied Sciences – Darmstadt.

The practical training semester is part of the Bachelor of Information Law at the University of Applied Sciences – Darmstadt.

## **§ 1**

### **Duties of the Contracting Parties**

(1) The practical training employer is obligated

1. to train the student from

\_\_\_\_\_ to \_\_\_\_\_ ,

2. to enable the student to take part in the accompanying studies at the University of Applied Sciences,

3. to issue a written confirmation including information about the duration, contents and accomplishments of the practical training.

(2) The student commits herself/himself

1. to take part in the offered training opportunities,

2. to carry out the tasks assigned to her/him with due diligence,

3. to follow the instructions of the practical training employer and other persons in charge hereof,

4. to follow the rules established by the practical training employer, especially the regulations on accident prevention.

## **§ 2**

### **Supervisor**

The practical training employer appoints \_\_\_\_\_ as contact person to be in charge of the students. At the same time the appointed person is the contact for the Bachelor of Information Law.

## **§ 3**

### **Remuneration**

The practical training shall not be remunerated. / The student shall receive a remuneration of € \_\_\_\_\_ per calendar month.

## **§ 4**

### **Confidentiality clause**

The students are obliged to the pledge of secrecy just the same as the employees of the practical training employer. This is no obstacle to writing a report/reports on the practical training semester provided serving study purposes. Parts of the reports subject to the pledge of secrecy require the full consent of the practical training employer.

## **§ 5**

### **Termination of Contract**

This agreement may be terminated without notice for important reasons after having heard the University of Applied Sciences. An important reason exists in particular if the practical

training employer cannot ensure the training objectives or if the student violates the duties specified in § 1, section 2 grossly or with lasting effect.

**§ 6**  
**Contract Issue**

The agreement is to be signed in three identical copies. Both parties and the practical training coordinator of the Bachelor of Information Law receive one copy of the agreement.

\_\_\_\_\_  
(Place, Date)

\_\_\_\_\_  
(Practical Training Employer)

\_\_\_\_\_  
(Student)